

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Southwick Playing Field		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify : Charity No 305570 - Southwick Playing Field		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Central Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	Construction of a tarmac path from the Primary School and Hollis Way Estate around the Playing Field via the Play Area to the Southfields Estate to connect with an existing path leading to the Village Hall, pelican crossing and Frome Road Shop, to encourage walking and use of the play area.
Where will your project take place?	Southwick Playing Field, BA14 9QG
When will your project take place?	July/August 2010
How many people will benefit from your project?	Potentially all 2000 villagers
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Re Community Plan 2004-2014 5.1 Improve walking facilities 5.2 Reduce school journeys 7.4 Access to facilities for those with disabilities  Community plan 5.1, 5.2 and 7.4

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The Parish Council wishes to see improvements to the Playing Field but has not published a Parish Plan but suggests that all large scale planning applications include a 106 planning gain agreement to improve the Playing Field and Playground facilities.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

A variety of Community Engagement Activities were organised regarding improvements to the Field playground equipment and the need for a link tarmac path to the Play Area. However the need for other paths were also identified.

The following activities were used to identify the need: a Public Meeting in the Village Hall - using various interactive activities, Trustees asking people on the Playing Field to complete a questionnaire, an article in the village newsletter asking for views and discussions with the Parish Council.

**Needs identified: Path to the play area for prams, wheelchairs and to stop all getting muddy was confirmed but in addition, Southfield residents identified a need for a walking link to both the school and play area, Hollis Way residents identified a need for a walking link to the Frome Road shop and Village Hall - particularly important now that School "safeguarding" means that a route used by some through the school has been closed for public use. Finally a display during a field fete and an article about our proposals received favourable comment from residents.**

**Any other information about your project.**

The Playing Field in Southwick was actually bought by public subscription (with the help from The Royal British Legion) as the Village War Memorial. Villagers had the foresight to buy a field that is the central geographical, sporting and cultural heart of the village with pitches, cricket table, play area and Village Hall.

However this green lung in the centre of the village is difficult to cross in wet weather as it needs a tarmac path.

Unfortunately The Playing Field has no independent sources of income other than match fees and small fund raising activities. It therefore has to rely on grants for both improvements and maintenance - with particular thanks to Southwick Parish Council.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

**Over 50 years**

**Male**

**Female**

**25 – 50 years**

**Male**

**Female**

**Under 25 years**

**Male**

**Female**

**Disabled People**

**Male**

**Female**

**Black and Minority Ethnic people**

**Male**

**Female**

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one off project

**If you were not awarded the full amount requested, what would be the impact on your project?**

It would not happen

**How will you know whether your project has made a difference in the community?**

1. Families and children walking around the field path from the Southfields Estate to and from Southwick Primary School instead of using the longer route by car via Southfields, Blind Lane and Hollis Way.
2. Use of the path by Blind Lane and Hollis way residents as a route to the Frome Road pedestrian crossing, shop and Village Hall.
3. Greater use of the Playground Equipment because of the tarmac path access by all the community including those with prams or wheelchairs.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Southwick Parish Council

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

If yes, please state which ones.

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 2009

**Month:** March

**Year:** 2009

**A - Total income:**

£1607

**B - Minus total expenditure:**

£1240

**Surplus/deficit for year: (A minus B)**

£367

**Free reserves held:**

£5907 in Deposit Account

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
Link path	£		P/C	£
	£11,589	Own fundraising/reserves	C	£1,589
	£			£
	£	Parish/town council	C	£5,000
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£11589</b>	<b>Total Project Income</b>		<b>£6,589</b>

<b>Total project income B</b>	<b>£6,589</b>
<b>Total project expenditure A</b>	<b>£11,589</b>
<b>Project shortfall A – B</b>	<b>£5,000</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£5,000</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

- a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Promotes equity of access by wheelchairs and families with prams to playground equipment and also a dry traffic free route across the central open space (the playing field) of the village

- b) How does your project work to promote inclusion, participation and good community relations?**

Encourages more people to use the field and walk to the shop etc and in the process meet other villagers, get to know each other and feel part of the community.

- c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                 Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 10/03/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team